

Minutes of the Management Committee Meeting of the TWRA Inc
Monday 29th August 2011 at 6.30 pm
Held at TW Retirement Village, Twin Waters

1. Opening	Meeting opened at 6.30pm	Action
2. Attendance	Peter Braithwaite, President Geoff Billard (Governance) Warwick Daniels (Infrastructure) Ed Berry (Social) Toni McCulloch, Secretary Kevin Tinker, Treasurer Con Guard Ken Vaughn Dennis Kyling Max Mills Rob Ruskin Apologies: Bernie Nichols (Communication) and Pat Taylor	
3. Minutes of Previous Meeting • Approval	The minutes of the Committee Meeting of the Association held on Monday, 8 August 2011 were resolved unanimously as a correct record and passed in on 29 th August 2011.	
4. Reports • Secretary – Correspondence In/Out	Incoming - North Shore Soccer Club re president role (11/08/11) - Jane Beck re Tennis Courts (10/08/11) - Melanie Guidetti re Baywater fence (15/08/11) - Cr Debbie Blummel re Division Info Session (23/08/11) - Cr Debbie Blummel re NSCC Open Day (26/08/11) Outgoing - Lilys @ Novotel re our appreciation for their contribution to Christmas in July lunch (22/08/11)	
• Treasurer's Report	<p><u>2011 Annual Accounts</u></p> <p>The treasurer presented the audited Financial Reports for the year ended 30th June 2011. The committee unanimously RESOLVED that:</p> <ul style="list-style-type: none"> - The accompanying Income & Expenditure Statement was drawn up so as to give a true and fair view of the deficiency of the Association for the year ended 30th June 2011. - The Balance Sheet was drawn up so as to give a true and fair view of the state of affairs of the Association as at the end of the financial year, and - At the date of this Statement there were reasonable grounds to believe the Association would be able to pay its debts as and when they fall due. <p>The Committee thanks Terry Hamilton for his Report and his ongoing support of the TWRA. Note to include this at the next General Meeting.</p> <p>Kevin Tinker to lodge the Annual Report and statutory document with the Office of Fair Trading within the next week.</p> <p><u>July 2011 Management Accounts</u></p> <p>See attached.</p> <p>Kevin to look at the members list and see who hasn't renewed. Then to send an email encouraging them to rejoin and if no, to determine why not. Geoff to email last year's example.</p>	PB KT KT/GB

	<p>Kevin also mentioned that he will be contributing to the monthly newsletter encouraging new members to join.</p> <p>RESOLVED that the Committee approve the Treasurer's accounts and payments for the month of July 2011.</p>	KT
<ul style="list-style-type: none"> Infrastructure Report (Warwick Daniels) 	<p>Lake repairs – ongoing discussions</p> <ul style="list-style-type: none"> - SCC will not accept the Weir repair work until 6 months has passed (Jan12). WD still has concerns about the quality of the work (Western Side, blockages, limited life of say 10 years). - WD to review schedule of works to see whether it includes reviewing concrete pipes/blockages, etc. - WD also mentioned that SCC have reviewed the low level walls around Viewpoint but at this stage have not involved the TWRA. WD to follow up. - On a positive note, WD mentioned the quick response by SCC regarding the repair work (to fix a section previously washed away) near the sales office. <p>TWMRG</p> <ul style="list-style-type: none"> - Committee is still very impressed with the contractors (particularly the distribution of garden mulch, planting in pocket parks, the entrance to Ocean Drive, etc). WD to send letter of thanks to contractors (CC: SCC) for their efforts to date and support of our community. - EB raised residents concerns about the issue of the mowers not using a catcher causing grass clippings to build up in the canal (may lead to issues with algae, etc). WD confirmed that the contract states that catchers are to be used, but that a different approach was being tested over Winter with the shorter clippings being used as mulch for the grass. WD to discuss with contractors. - Ongoing concerns with the general untidiness and potential safety issue around the Pacific Paradise/Motorway roundabout. To follow up with Fiona Simpson MP. - DK noted the fallen trees/shrubs along the beach near the Ocean Drive bridge. WD to follow up. - WD to also follow up the kayak launching ramps. 	<p>WD</p> <p>WD</p> <p>WD</p> <p>WD</p> <p>WD</p> <p>WD</p>
<ul style="list-style-type: none"> Governance Report (Geoff Billard) 	<p>TWRA representatives have a meeting with SCC to review details from the joint expert report and to discuss a way forward this Wednesday.</p> <p>Key issues</p> <ul style="list-style-type: none"> - Flood report from experts (height 3.2m compared to 2.4m @ Twin Waters) - Permanent wetlands (potential mosquito breeding) - Evacuation plan (states Buderim but issues with DLW/MW being flooded) - Traffic – two experts agree (Stockland and SCC) on traffic plan (TWRA does not, part of what's to be discussed on Wednesday) <p>Where to from here :</p> <ul style="list-style-type: none"> - Meet with Council (discuss technical information, final traffic report, etc) - Finalise non-expert Reports - Mediation - Trial <p>From a strategic point of view, GB reminded the Committee of the Council and State government elections possibly next March, which may bear an unfavorable outcome (ie current support changes), etc.</p>	GB
<ul style="list-style-type: none"> Social Report (Ed Berry) 	<p>Events</p> <ul style="list-style-type: none"> - (This Thursday) 01/09/11 – TAFE Dineout (#25 @ 29/08/11) - 12/10/11 – Birthday in the Park - 16/10/11 – Bowls Day (\$12.50) - 23/10/11 – Golf Day 	

	<p>Bike ride</p> <ul style="list-style-type: none"> - Bike ride for 28/08/11 cancelled due to low response rate. - Committee agreed to make this a fixed annual event. KV to discuss with EB re date (KV suggested June/July). - New format will be inviting members to join the ride and then make a gold coin donation for the sausages, etc at the gathering in the park at the end of the ride. <p>Light Up Twin Waters</p> <ul style="list-style-type: none"> - DK spoke with Brent McIntyre (formerly with prior year sponsors North Shore Realty) who is now with Century 21. - DK/EB to discuss with North Shore Realty (meeting next Monday) and then follow up with Brent. 	<p>KV</p> <p>DK/EB</p>
<ul style="list-style-type: none"> • Communication Report (Bernie Nichols) 	<p>Committee is very impressed with Bernie's knowledge and the outcomes of his new role.</p> <p>Need to review the potential issue with the golf page on the website.</p> <p>Forthcoming dates for meetings:</p> <ul style="list-style-type: none"> - General Meetings <ul style="list-style-type: none"> ▪ 10/10/11 ▪ 12/12/11 - Committee Meetings <ul style="list-style-type: none"> ▪ 03/10/11 (moved due to NHW double up) ▪ 28/11/11 <p>Reminder that Irene will be away from 17/09/11 to 07/10/11 and may need support with the newsletter.</p>	<p>BN/DK TM/BN</p> <p>BN</p>
5. Insurance	<p>Cost of increasing cover from \$10m (\$1,333) to \$20M will cost \$563pa. Need to register each event where applicable.</p> <p>KT to source a second quote from his contact.</p> <p>KT to look at the Social Calendar (from EB) to ensure all key events are covered (including birthday bbq).</p> <p>TM to review prior policies to ensure the birthday bbq has been covered in the past.</p> <p>Pending outcome of the above, WD may be able to absorb the increase in the Carols SCC Grant application (\$3,000 x 5 years)</p>	<p>KT KT/EB</p> <p>TM WD</p>
6. Involvement of our younger members	<p>Rob Ruskin has drafted a questionnaire targeting the younger members to gain greater support at events/meetings, etc. To consider using some examples (to prompt interest/suggestions) and BN to consider whether to use a free online version via the website (using http://www.surveymonkey.com)</p> <p>Suggested activities</p> <ul style="list-style-type: none"> - APEX ropes course - Big screen projector (may need power) - Car club/rally (eg lowest mileage following clues) - Fishing competition - Kayak/SUP/canoe <p>Facebook Fan Page (to be setup by BN)</p> <ul style="list-style-type: none"> - To engage the younger members (and all those on Facebook) - Important to remember that Facebook is a public site (no different to the website) and it may not be just members who become fans – so we have to be careful with the content we are providing (eg email broadcasts, etc may not be appropriate) - TM to close down her fan page "Twin Waters, Sunshine Coast" setup in 2008 (not used a lot) https://www.facebook.com/toni.mcculloch#/group.php?gid=70485035037&v=wall and encourage members to join the new fan site - Note that TM, MM & DK have Facebook accounts and could support BN if required. - Example of uses <ul style="list-style-type: none"> ▪ Use Facebook polls for quick surveys 	<p>BN</p> <p>BN</p>

	<ul style="list-style-type: none"> ▪ Use the 'event' tool to remind members of upcoming events ▪ Post meeting minutes (link through to the website) ▪ Post photos/etc from key events (link through to website or via Facebook photo albums) ▪ Post link to newsletter (on our website) 	
7. Other	<p>Local Speed Limit – new signs around the new entrances to Twin Waters (Baywater, Najoor/Ocean Drive, etc).</p> <ul style="list-style-type: none"> - GB to follow up Trailee/Prestwick with SCC - GB to contribute a piece to the next newsletter <p>Twin Waters Tennis Court – long history. Current manager not interested in managing the Courts. There is strong support in the Community for the Courts to be used.</p> <p>Draft a letter to SCC supporting Jane Beck's view and suggest how to move forward. Noted that TWRA does not support one of Jane's views of selling parkland to fund the purchase of the courts.</p> <p>Birthday BBQ – Need to apply for grant with SCC ASAP and need to do something different. APEX/SLSC water safety for children. Note TM also suggested "Day for Daniel" however not appropriate in that the official day is actually later that month, Friday 28/10/11. WD to ensure grass is cut for the day (as per prior years).</p> <p>Adopt a Charity – PB has invited Sue from "Kate Rose Cottages" to speak at the next general meeting. KRC provides care for the terminally ill at the cottages free of cost. PB to confirm that the charity is a deductible gift recipient charity.</p> <p>SCC Deficit Funding (raised by Cr Blummel at the last meeting) – TWRA supports if the funding is reasonable and for long term infrastructure projects (and not short term projects or operations). TWRA to forward a letter to Cr Blummel outlining the TWRA's support of debt funding local infrastructure.</p> <p>USC – PHD student has returned to Europe. PB/WD/DK to meet with the co-ordinator this Friday.</p>	<p>GB GB</p> <p>GB GB WD PB GB PB</p>
8. Other	<p>SES Donation \$400 to be distributed to the SES.</p> <p>Coles Sports for Schools Vouchers Next email broadcast to include a note that we are collecting these from members and passing on to a group from the TW Retirement Village who distributes to various schools. Start saying "YES" to these documents and pass on to TM at the next GM.</p>	<p>KV BN</p>
9. General Meeting	<p>10th October 2011 at 7.30pm.</p> <p>Next committee meeting 3rd October 2011 @ 6.30pm (delayed one week due to NHW double-up).</p>	
10. Close of Meeting	Meeting closed at	
11. President / Chairperson		
12. Execution Date / / 2011	

Treasurer's Report

TWIN WATERS RESIDENTS' ASSOCIATION

Interim TREASURER'S REPORT as at 31 August 2011

FUNDS

		\$	\$	\$
Balance at Bendigo Bank 31 July 2011				8,435.06
Receipts:	Membership Receipts	134.00		
	Newsletter Advertising	380.00		
			514.00	
Payments:	August Newsletter	450.00		
	Christmas in July Costs	64.65		
	Ed Berry Sundry Expenses	278.83		
	Function Expenses from 2009	110.00		
	Annual Return Filing Fee	43.45		
			946.93	
Increase/Decrease in Funds				432.93
Balance at Bendigo Bank 31 July 2011				<u>8,002.13</u>

FUNCTION PROFIT/LOSS

Christmas in July

Profit from Two Up	93.50
Less: Sundry Costs	<u>64.65</u>
Function Profit	<u>28.85</u>

MEMBERSHIP

Membership Totals	<u>This Year</u>	<u>Last Year</u>
Renewed Memberships	290	220
New Members	33	21
Life Members	5	4
	<u>328</u>	<u>245</u>